



Form 1 / Application for Undergraduate Admission

[Foreigner] 2018 Spring/Fall TRANSFER

Picture
(3cm x 4cm)

Registration Number	<i>Office Only (Do not write in this area.)</i>
Applying Major	(1st Major): _____ (2nd Major): _____ <i>1st major will declare your department</i>
Applying Semester	<input type="checkbox"/> 2018 Spring Semester (<i>Applicants must meet the requirements as of Feb. 2018</i>) <input type="checkbox"/> 2018 Fall Semester (<i>Applicants must meet the requirements as of July 2018</i>)
Applying Year	<input type="checkbox"/> Sophomore Year <input type="checkbox"/> Junior Year
Type of Application	<input type="checkbox"/> General Applicants <input type="checkbox"/> Handong Cornerstone Scholarship Applicants <i>(Handong Cornerstone applicants and his/her parents should hold nationalities of developing countries)</i>

APPLICANT INFORMATION

* Please TYPE or PRINT clearly in Korean or in English.

Name	<i>Please write your full name. It should be the same as the one in your passport.</i>			
	English <i>(In capital letters)</i>	Last	First	Middle
	Korean <i>(If any)</i>			
Country of Citizenship				
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	Country of Birth		
Alien Registration No. <i>(If any)</i>		Date of Birth <i>(Month/Day/Year)</i>		
Mailing Address	(Zip Code: -)			
Address of Current Residence <i>(if different from above)</i>	(Zip Code: -)			
SKYPE ID		Telephone No. <i>Country code/(Local)Area code/Phone no.</i>		
Mobile Phone		E-mail		
Name & Address of High School that you last attended	(Zip Code: -)			
	Tel. :		Fax. :	
	Passport No.	TOEFL/TOEIC/IELTS/SAT score		
Guardian Information	Name	Tel.	E-mail	Relationship
In Korea				
Home Country				

I am applying for admission into Handong Global University with all the necessary documents.

.(mm) .(dd) .(yyyy)

Name _____ (Signature)



Office Only

EDUCATION BACKGROUND

1. Information of University/College that you last attended

**Recording false information, submitting forged documents, etc. can result in cancellation of admission.*

Name of University/College		Major	
Type of University	<input type="checkbox"/> University (4-year program) <input type="checkbox"/> College (3-year program) <input type="checkbox"/> College (2-year program)	Period of Attendance	From ~ to Total Semesters:
Grade Point Average (GPA)	() out of ()	Total Credits Earned	

2. Education Information from Elementary School to University / College

**Record all information of school Period, Year, Semester from Elementary School to High School (Exclude preschool)*

**Exclude unauthorized school, home school, Internet(cyber) school and university education. It will be not accepted.*

Institution		Period of Attendance		Year/Semester <i>(Check the applicable boxes)</i>																					
Name of Institution	Country	Starting & Ending Dates	Total Period (year, months)	The number above means year or grade																					
				Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 12	Yr 13									
				The number above means semester																					
				1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2
Example																									
HGU Elementary School	Korea	Mar.1,2000~Feb.28,2006	6yrs	v	v	v	v	v	v	v	v	v	v	v											
HGU Secondary School	Korea	Mar.1,2006~Feb.28,2012	6yrs												v	v	v	v	v	v	v	v	v	v	v
Handong Global University	Korea	Mar.1,2012~Feb.28,2013	1yr																						

3. Special Case

If you have repeated a grade, skipped a grade, been temporarily absent from school, or had any omissions in your records, please explain below.

Special Case	Period	Year/Semester	Reason

4. Declaration

I hereby declare that all the contents are true to my knowledge. If any evidence of false entry is discovered, I will comply with the university's policies and withdraw my application.

Applicant :

(Signature)

Guardian :

(Signature)



INFORMATION OF FATHER

Name			<i>Please check only one</i> <input type="checkbox"/> lives together with the applicant <input type="checkbox"/> lives apart from the applicant <input type="checkbox"/> deceased
Address	Home Telephone		
	Business Telephone		
	Mobile Phone		
Date of Birth	Nationality		
Employer	Title		
Academic Background	<i>Please check only one</i> <input type="checkbox"/> Primary or Middle School Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> College Certificate or Bachelor's Degree <input type="checkbox"/> Master's or Doctoral Degree <input type="checkbox"/> Other (Explain: _____)		

INFORMATION OF MOTHER

Name			<i>Please check only one</i> <input type="checkbox"/> lives together with the applicant <input type="checkbox"/> lives apart from the applicant <input type="checkbox"/> deceased
Address	Home Telephone		
	Business Telephone		
	Mobile Phone		
Date of Birth	Nationality		
Employer	Title		
Academic Background	<i>Please check only one</i> <input type="checkbox"/> Primary or Middle School Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> College Certificate or Bachelor's Degree <input type="checkbox"/> Master's or Doctoral Degree <input type="checkbox"/> Other (Explain: _____)		

1. Describe any challenges you have had to overcome in university (or in high school), and how the circumstance/experience(s) influenced you and your learning. (Within 300 words) (Please, TYPE. do not write by hand)

EDUCATIONAL EXPERIENCE

1. Discuss your academic area(s) of interest and your involvement in extra-curricular activities (school, church, community, etc.). If you have received special recognition in any of these activities, please explain. (Within 300 words) (Please, TYPE. do not write by hand)

2. HGU is a Christian university. Please reflect on how your faith has guided your activities and achievements, and how that relates to HGU's mission. Why is HGU the right place for your college experience and your future? (Within 300 words) (Please, TYPE. do not write by hand)

COLLEGE PLANS AND ACTIVITIES

1. List two majors you want to study at Handong Global University.

1 _____ 2 _____

2. Describe your vision of life for the 10~20 years that are ahead. In which area(s) or field do you want to develop your capability and talent to become a leader who changes the world? (Within 500 words) (Please, TYPE. do not write by hand)



I, hereby, pledge to follow the Handong Global University (HGU) curricula and its student life programs and principles with the understanding that the education is based on Christ-centered, Biblical principles. With God's help, I will study faithfully and live responsibly during my enrollment at HGU.

The following terms shall apply. I will:

- Follow the educational curricula including the general studies, major study courses, and practical training/preparatory courses based on Handong's education system.
- Devote myself to spiritual (religious) education that includes community leadership training, social services, Handong's Christ-centered character-building curricula, chapel and Bible-related courses, which are designed to cultivate moral character based on Christian principles.
- Dedicate myself to understand and live by Christ-centered principles including the non-proctored exam system, Handong honorary system and policies that prohibit the use of tobacco, alcohol and any drugs.
- Adhere to the university's rules, policies and regulations.
- Be responsible for my actions in and out of the university and for the consequences of actions that violate university rules & regulations as prescribed herein. I understand that violating these policies will lead to penalties, which may lead to expulsion from HGU.

This pledge shall cohere with my enrollment to HGU and be certified by my parents, guarantor, or guardian.

Date: _____ / _____ / _____
(Month) (Day) (Year)

Student

Address:

Resident Registration No.

Name

(Signature)

Guarantor

Relationship to the student:

Address:

Resident Registration No.

Name

(Signature)

* Guarantor should be a close relative who may be responsible for the student's tuition fee and everything else that involves the student's personal affairs



I do hereby confirm that I attended the school below.

I have applied to Handong Global University and have given permission for Handong Global University to officially request my academic records from previously attended schools.

Student: _____ Date of Birth: _____ / _____ / _____
(Last) (First) (Month) (Day) (Year)

**Applicants should fill out all the blanks below. Applicants who have attended more than one high school or university/college should fill out multiple copies of this form, one for each school attended.*

School Name			
School Address			
Zip Code		Tel.	
School E-mail Address		Fax.	
Date of Admission (Transfer)		Date of Graduation (Withdrawal)	

_____ / _____ / _____
(Month) (Day) (Year)

(Signature)



Applicant's Name	Last, First, Middle	Applicant's Date of Birth	Month/ Day/ Year
Please fill out the blanks below using your sponsor's information. HGU may contact the sponsor for admission purposes. <i>The person (including yourself) or organization that will be responsible for your tuition fee and living expenses during your stay in Korea.</i>			
Sponsor's Name	Last, First, Middle	Country of Citizenship	
E-mail		Relationship to the applicant	
Phone No. <i>Include Country code and area code</i>	() - () - () <small>Country code, Area code,</small>	Occupation	
Address			

I testify that I will be responsible for the tuition fee of the applicant named above, and be responsible for the living expenses for the duration of the entire program.

Name: _____

Signature: _____

Date: _____ / _____ / _____
(Month) (Day) (Year)

*** Required Documents**

- A bank statement of more than \$10,000 is required from the applicant's financial sponsor (the specified amount needs to be deposited at least one month prior to certificate issuance).
- Certificate of either Employment or Business License of the applicant's financial sponsor
- Financial sponsor's Certificate of Property Tax Payment

2018 ESTIMATED ANNUAL EXPENSES (\$1 = approximately 1,000 KRW)

Unmarried Undergraduates – Living in University's Residential Hall Housing

Semester × 2 = One Academic Year

Entrance Fee	\$900 (900,000won)	= \$ 900 (900,000won) – Pay only once
Room Deposit	\$700 (700,000won)	= \$ 700 (700,000won) – Pay only once
Tuition Fee	\$3,700 (3,700,000won) × 2	= \$ 7,400 (7,400,000won)
Room and Board	\$700 (700,000won) × 2	= \$ 1,400 (1,400,000won)
Other	\$1,800 (1,800,000won) × 2	= \$ 3,600 (3,600,000won)
Total Expenses	= \$14,000 (14,000,000won)	

- University and College fees and other costs are set yearly and are subject to an annual increase, which may be substantial.
- Tuition fee will be finalized according to the department (school) of choice.



ATTENTION: Students from developing countries can apply for Handong Cornerstone Scholarship. Foreign students who are not from developing countries may not apply for the scholarship. Admissions officers will review all the documents and make the final decision. The information given below will be treated as confidential, and be seen only by admissions personnel at Handong Global University.

Applicant's Name	
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FAMILY FINANCIAL STATUS INFORMATION

Actual Income in 2017		Estimated Income in 2018	
Family Gross Earnings (US \$)			

- (1) Current official exchange rate from your country's currency to U.S. dollars: _____ = \$1 US
 (2) The primary source of family income: Salary / wages Family owned business / farm Other: _____

SELF DESCRIPTION

1. Explain why you are applying for Handong Cornerstone Scholarship. (e.g. financial status, academic excellence, etc.) (Please, TYPE. do not write by hand)
2. Explain how you will contribute to your country after graduation. (Please, TYPE. do not write by hand)
3-1. Write how you found out about Handong Global University and about Handong Cornerstone Scholarship (Please, TYPE. do not write by hand)
3-2. Write some things you know about the Republic of Korea. (Please, TYPE. do not write by hand)



* Please TYPE or PRINT clearly in Korean or in English.

TO BE COMPLETED BY THE APPLICANT

Complete this section and give this form with a stamped and addressed envelope to a recommender who knows you well.

Applicant's Name: _____

1. I request that this recommendation be treated confidentially by the officers and faculty members of HGU.
2. I waive my right of access to this recommendation.
3. I take full responsibility for any falsity in the submitted materials.
4. I hereby affirm that all the contained information is true and complete.

Applicant's Signature _____ Date (Month/Day/Year) _____

TO BE COMPLETED BY THE RECOMMENDER

Notice: We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process. We will not evaluate the candidate's application until your recommendation is received.

Name: _____ E-mail: _____

Institution: _____ Position: _____

Address: _____

Telephone: _____

How long have you known the applicant? _____

In what context do you know him/her? _____

Please rate the applicant by checking the appropriate box. In comparison to other students you have taught, rate this applicant in terms of:

	Below Average	Average	Good	Excellent	Top Few Ever Encountered	No Basis for Judgment
Academic Achievement						
Academic Motivation						
Future Academic Potential						
Leadership / Influence						
Concern for Others						
Emotional Maturity						
Sincerity						
Servanthood						
Creativity / Originality						
Respect for Differences						
Republic of Korea Cultural Experience						

1. Academic / Intellectual Abilities (Please, TYPE. do not write by hand)

Please comment on the nature and quality of the applicant's academic performance and potential. We are especially interested in your evaluation of the applicant's academic achievement, motivation, originality of thought, creativity, intellectual depth or breadth and academic promise.

2. Personal / Interpersonal Skills (Please, TYPE. do not write by hand)

What are your impressions of the applicant as a person? How is he or she viewed by teachers or missionaries? How does the applicant interact with others? What are the applicant's major strengths and weaknesses? Please write about the applicant's religion and spiritual commitment.

3. Additional Comments (Please, TYPE. do not write by hand)

Is there anything else we should know about this applicant? Please feel free to attach additional sheets if necessary.



- Please submit the required documents below in the following order. (Attach this page as the cover-page.)

Admission Type	General <input type="checkbox"/> Handong Cornerstone <input type="checkbox"/>	Official Form of HGU	Form No.	Name		Submission (O/X)
				General	Handong Cornerstone	
Documents to be submitted (Submit documents that are applicable.)						
1	Application Form	○	(Form 1)	○	○	
2	The Letter of Self-introduction	○	(Form 2)	○	○	
3	The Honor Pledge	○	(Form 3)	○	○	
4	Official Transcript from Undergraduate Institution ※Full marks/GPA must be written on the transcripts. ※Admitted students who completed high school education abroad are required to submit transcript that is notarized by either the Apostille standards or the Korean embassy/consulate			○	○	
5	Applicants from foreign universities/colleges should submit documents that verify the following: -Number of semesters required for graduation -Minimum number of credits required for graduation -Grading scale used for academic records			○	○	
6	Official High School Transcript and Graduation Certificate ※Full marks/GPA must be written on the transcripts. ※Admitted students who completed high school education abroad are required to submit both transcript and graduation certificate that are notarized by either the Apostille standards or the Korean embassy/consulate			○	○	
7	Applicant's passport copy and official document(s) indicating the applicant's nationality (e.g. Birth certificate)			○	○	
8	Official document(s) indicating the parents' nationality (e.g. Passport, copy of ID card, etc.)			○	○	
9	Official document(s) indicating parent-child relationship between applicant and his/her parents such as parent-child and husband-wife relationship			○	○	
10	Letter of Consent	○	(Form 4)	○	○	
11	Financial Statement	○	(Form 5)	○	×	
12	A bank statement with a minimum balance of \$10,000 in the applicant's/guardian's name(deposited for more than one month)			○	×	
13	Handong Cornerstone Scholarship Application Form	○	(Form 6)	×	○	
14	Recommendation Form - Recommender: missionary, pastor from attending church, president/dean/professor from graduating(attending) university(college)	○	(Form 7)	○	○	
15	Proof of Korean or English Language Proficiency -Korean proficiency: TOPIK- level 3 or higher -English proficiency: TOEFL - PBT 550, CBT 210, IBT 80; IELTS 5.5; TEPS 550; TOEIC 700 or higher			Optional	Optional	
16	Reports of standardized test scores (SAT/IB/AP/GCE A-Level or equivalent) Other kinds of certificates (Awards, volunteer work, extra-curricular activities, etc.) School Profile			Optional	Optional	